

SWIM 21 CO-ORDINATOR

Role

To co-ordinate the implementation/development of the Swim 21 initiative within the club.

Skills

- Well organised and able to delegate
 - Administration skills
 - Enthusiastic and a good motivator
 - Approachable
 - Confident and effective communicator
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Main Duties

- To organise and oversee the audit and action planning stages of the Swim 21 process within the club
 - To liaise with the Regional Development Officers, Local Authority Sports Development Officer, Swim 21 Club Committee and Club Members
 - To keep the club updated on their progress through the Swim 21 process
 - To ensure that Club Members are informed of Swim 21 courses and seminars
 - To liaise with the Treasurer and Management Committee with regard to funding the implementation of the Clubs Swim 21 Action Plan
 - To follow and promote the ASA Child Protection policy
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Commitment

Determined by the club i.e. 2 hours per week plus Committee Meetings

Benefits to Self

Contribution to enabling a club to achieve its full potential.